



The 28th International Conference on Thermoelectrics
and
The 7th European Conference on Thermoelectrics
26 – 30 July, 2009 in Freiburg, Germany



Please return this reservation form readable to INTERPLAN AG until **March 24th 2009** at the latest and take into account that we will allocate the exhibition space following the rule „**first come – first serve**“.

INTERPLAN

Congress, Meeting & Event Management AG

Ausstellungsabteilung

Albert-Rosshaupter-Str. 65

81369 München

Tel.: 089 / 54 82 34 52

Fax: 089 / 54 82 34 45

E-mail: ausstellung@interplan.de

Exhibition-Space-Reservation-Form

- Please reserve for our company _____ m² exhibition space for the price of **EUR 220,- / m²** 19% VAT. The minimum size is 4 m²
Attention! In case you should not provide following information INTERPLAN will position your stand and adjust the size slightly to fit into the exhibition conception.

Our stand shall have following properties: When designing the exhibition concept we try to take your wishes into account, however we **cannot guarantee** the realisation. Please check also the information regarding the stand allocation on the second page.

Length: _____ m (min. 2m)

Depth: _____ m (mind. 2m)

Peninsula stand (3 sides open)

corner stand (2 sides open)

island stand (4 sides open)

regular stand (1 side open))

Additional desired conditions (e. g. illumination, min height of construction): _____

- We do **not** want to be **positioned** next to, close to following companies:

- We would like to be positioned next to following companies:

You plan to set up **Foldable Stand** **Roll-up-Stand** **constructed systemstand**

- We plan to support this event with other sponsoring activities. Please provide us with information.

- We are not interested in participating because:

Please send the exhibitor information package (e. g. Plans, order forms etc.) to following address:

Company: _____

Company name for print media: _____

Contact Person: _____

Street: _____ Telephone: _____

Zip-Code: _____ City/Country: _____ Fax: _____

E-Mail: _____ Order-number: _____

City/Date _____ stamp/signature for registration _____ Signature/Data Protection Agreement (more details on next page)

To your information: Depending on exhibition space and availability INTERPLAN considers this reservation as a binding agreement. After having designed our exhibition overall conception we will provide you with the current exhibition plan, an invoice covering your booth fees and the exhibition service manual. The manual will include all necessary information you require during the exhibition organisation process. However, we do remain the right to adjust the indicated booth measures and size within a small scale if the local situation should require this. All information are subject to change.

Please turn to next page

Information regarding the reservation procedure

Dear exhibitor. We kindly ask you to complete both entailed documents!

We do consider the signed reservation form as a **binding agreement**. A cancellation however can cause cancellation fees.

When allocating the stand space we apply the principle „first come, first serve“. The booth allocation additionally depends on the size of your booth, the local situation, booked additional sponsoring packages and the information provided by you on the reservation form. We will try to realise your wishes of possible, however it cannot be guaranteed.

We plan the exhibition on the basis of the information provided by the exhibitors on the attached reservation forms. In case you should not provide exact information regarding the measures and preferred properties of your booth e. g. corner stand, peninsula stand, preferred or not wanted stand neighbours etc., INTERPLAN remains the right to adjust the size of your exhibition space slightly depending of the situation on-site.

Please complete also the document “important company details”, to make sure that all important company information as invoice address, complete company name for print media, contact data of the persons actually attending the exhibition etc. will be stored properly in our database.

Please note that in case we need to rewrite an invoice due to incomplete information provided by you there will be an extra handling fee of **€150,00 net**.

After having designed the exhibition we will forward you an exhibition manual with all necessary order forms, plans and documents you require for your organization.

With the exhibition manual you will also receive the invoice issuing the exhibition space fee.
A conformation from your side will not be necessary.

Please note that entailed general terms and conditions apply.

Please do not hesitate to contact us in case of any question or query.

Best regards

Your INTERPLAN Exhibition team

Data Protection information

Our company handles all personal data according to the laws of § 4 under the Federal Data Protection Act. For your registration to the Congress the collecting, saving and processing of your personal data is imperative. This is done solely as a means to the organisation and completion of the event.

Your data will only be passed onto a third party, who is directly involved with the running of the Congress and when the organisational procedure makes this necessary (e.g. operator, congress center).

The legislator requires us to obtain your consent by signing on **the first page** of the registration form. The registration to the congress is not possible if we do not get this.



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IMPORTANT COMPANY DETAILS

Please return this form until **March 24th, 2009** at the latest:

Changes of the registered company details:

Company: _____
Address: _____
ZIP: _____ City/Country: _____

Contact person on-site (in case it is someone else as mentioned before):

Name: _____ Telephone: _____
E-Mail: _____

Invoice address:

(important: complete company name, e.g. Company XY GmbH & Co. KG)

Company: _____
Contact person: _____
Address: _____
ZIP: _____ City/Country: _____
Value added tax identification number (only for companies of the EU): _____

Postal address the invoice has to be send to:

(e.g. private address of the sales representative)

Company: _____
Contact person: _____
Address: _____ ZIP: _____ City/Country: _____

Company details in printed media:

(e.g. congress homepage, main programme, etc.; e.g. XY-Pharma GmbH, Ravensburg)

Contact details of the booth building company:

Company name: _____ Contact Person: _____ E-mail/Phone: _____

City, Date

Signature / Stamp

Herewith I confirm the correctness of the indicated data.

Note: If specified details are not available to us, INTERPLAN AG will only use the information that we currently have on record, and can not guarantee the completeness or correctness of the contents. **For subsequent changes of the invoice address a handling fee of €150,00** will be charged.